

**Forester Square @ Auburn Village**  
**HOA Board of Directors Meeting Minutes**  
**June 24, 2019**

**1. Call to Order**

President, Eric Cionka, called the meeting to order at 6:03 pm.

**2. Roll Call**

President: Eric Cionka Present

Vice President: Jeff Heath Present

Treasurer: Mike Vanhorn Present

Secretary: Liz Gretkierewicz Present

Director: Lucia Gordon-Swims Present

Director: Bob Waltenspiel Present

Director: Madonna Van Present

AMI: Jim Dafoe Present

**3. Approval of Meeting Minutes** – Jeff made the motion to approve the May 12<sup>th</sup> general session minutes which was seconded by Bob and the board approved.

**4. Current Action Items**

- Refurbishing benches (20) around green space area-up and down Forester
  - Jim noted quotes are in process
- Update on insurance claims
  - Jim stated most claims are finished (2 units left)
- Knox Box (put up signs on buildings for fire department)
  - Eric is in process of putting up signs
- Street crack repair quoted
  - Obtained quote from RC Construction. Obtaining a second quote.
- Power Wash Pergola
  - Brad to complete before next event (July 18)
- Meet with Roof company to discuss freezing of pipes and ventilation in the attic.
  - Appointment July 17<sup>th</sup> per Jim
- New AMI contract to review.
- Work order to replace concrete slabs on Forester and Andover in place.
  - Jim to do a walk through with a cement company to see if any other slabs need replacing
- Mike to remove Mary and Eric F. former board members and add his name to Flagstar Bank card.
- Landscaping in front of building 9
  - Jeff and Liz will review landscaping after board meeting adjourns
- New treadmill coming this Wednesday (July 26<sup>th</sup>).
- Community Owner Chargebacks (HOA)- Budget
  - Some attached and detached owners have overpaid- AMI accounting appointment did audit
  - Annual check/audit for HOA to be done in October every year

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**HOA Board of Directors Meeting Minutes**  
**June 24, 2019**

**5. Past Issues & Projects**

- a. Sewer repair on Andover - Completed.
- b. Added cement underneath porches where water eroded away the dirt- Completed
- c. Community Landscaping – Completed
- d. Pergola by pool area power washed - completed

**6. Future Issues & Projects**

- a. Parking Lot Proposal
  - i. Two quotes obtained from Troy Armstrong
  - ii. Board members walked outside to look at potential parking lot behind building 9A
  - iii. Board members reviewed budget and future projects
- b. Roof work to start in 5-10 years stated by Eric
- c. Eric made the motion to approve parking lot
  - i. Jeff approved motion, Liz approved motioned, Lucia abstained, Mike No, and Madonna approved motion.
  - ii. Parking lot motion approved.
    - 1. Construction to start in September 2019 pending city permits

**7. Report of Officers**

**President:**

- Items as annotated above and in the master tracking document.

**Vice President:**

- No report

**Secretary:**

- No report

**Treasurer:**

- No report

**8. Assignment of Committees:**

**Design Review Committee (Eric C, Mike, Jeff, Lucia):**

None

**Building & Grounds Review Committee (Eric C, Liz, Madonna):**

None

**Social Committee (Eric C, Val, Mary, Lori, Madonna Van Fossen):**

None

**Communications Committee (Eric, Bob, Madonna Van Fossen):**

None

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**9. Adjournment**

Meeting adjourned at 8:07 pm

Next meeting will take place on August 5<sup>th</sup> at 6pm in the clubhouse