

**Forester Square @ Auburn Village  
HOA Board of Directors Meeting Minutes  
Mar 13, 2018**

**1. Call to Order**

President, Eric Cionka, called the meeting to order at 6:04pm.

**2. Roll Call**

President: Eric Cionka

Vice President: VACANT POSITION

Treasurer: Eric Fornasiero

Secretary: Mary Isrow

Director: Lucia Gordon-Swims

Director: Bob Waltenspiel

Director: Mike Vanhorn

AMI: Jim Dafoe

**3. Approval of Meeting Minutes** – Eric F. made the motion to approve the February 20, 2018 general session minutes which was seconded by Mary and the board approved.

**4. Past Issues & Projects**

a. N/A

**5. Future Issues & Projects**

- a. Discussed getting a new fountain and light package for the large pond. Estimated cost was \$3K. Agreed upon the Augusta model from Aqua Master Fountains. Estimated cost for fountain is \$600. Eric C. motioned to approve the fountain head only this year and revisit the light addition in 2019. Mary seconded, majority ruled to proceed.
- b. Mary brought up the parking issues on the street that connects the pond houses' and Forester Blvd. houses' driveways. Folks are starting to park behind their driveways which is inconvenient for neighbors and is an eyesore. Discussion was had on getting a new parking lot in the field by the trail. Need to discuss further in the next meeting.

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**Current Action Items:**

#	Action	Responsible
1	The city of Auburn Hills will no longer be mowing the lawn at the entrance. Rochester Hills will be responsible for that in the spring. Jim to notify them of such.	Jim
2	Install a sign for community event notifications. Quote is \$2,465. Motion to approve by Mary, Lucia seconded. All agreed. The design and physical placement was finalized by the board. The sign will go on the "soccer field".	All
3	Purchased (26) building signs for a little over the budgeted cost. Will be installed by the end of April.	Jim
4	Eric C. drafted a letter to be sent to FS to inform them of the fire suppression process. He needs to update it to indicate that the board members cannot turn off the water as originally thought. Message will be sent out at the beginning of the winter season to all residents and new residents that move in during the winter months.	Eric C.
5	Building 9 electrical panel needs to be replaced in full. Electrical will have to be shut off for approx. 8 hours. Quoted at \$2,167, project is moving forward, contractor is Q-Electric. Job will be worked on Thurs, March 15.	Jim
6	Reviewed the quote for rehab on building 10 from Joe's Quality and Ramsey Built Construction and previously discussed getting additional quotes from other contractors before deciding. Several others have declined bidding. Joe's reduced his price by \$5K to remain competitive. Quotes were \$47,615 for Joe's and Ramsey for \$45,804. Eric C. motioned to accept Joe's quote, Eric F. seconded, all approved. We want the work to start ASAP.	Jim
7	Green America tore up the lawn on the end house on Forester Blvd. Eric to get a quote for the replacement of this and provide to Jim to bill Green America.	Eric C.
8	Bob to look into getting a venue for the next annual meeting. Need to have that locked in by next meeting.	Bob
10	Armstrong project has started, estimated completion is mid-April.	All
12	Lucia wants to work with the landscaper to do the flowers this year.	Lucia

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**8. Report of Officers:**

**President:**

- Items depicted above.

**Vice President:**

- VACANT

**Secretary:**

- Reviewed outstanding action items from past meetings and updated above accordingly.

**Treasurer:**

- Discussed budget concerns and need to monitor the budget closely over the spring and summer months.

**Report of Committees:**

**Design Review Committee (Eric C, Mike, Eric F, & Mary)**

None.

**Building & Grounds Review Committee (Lucia & Mary):**

None.

**Communications Committee (Bob, & Mary):**

None

**Management Report (Jim Dafoe, AMI):**

See Executive Minutes for details

**9. Miscellaneous:**

Meeting adjourned 6:55pm. Next meeting will be Tuesday, April 10 at 6:00pm in the clubhouse.