

**Forester Square @ Auburn Village  
HOA Board of Directors Meeting Minutes  
February 20, 2018**

**1. Call to Order**

President, Eric Cionka, called the meeting to order at 6:01pm.

**2. Roll Call**

President: Eric Cionka

Vice President: VACANT POSITION

Treasurer: Eric Fornasiero

Secretary: Mary Isrow

Director: Lucia Gordon-Swims

Director: Bob Waltenspiel

Director: Mike Vanhorn

AMI: Jim Dafoe

**3. Approval of Meeting Minutes** – Eric F. made the motion to approve the January 16, 2018 general session minutes which was seconded by Eric C. and the board approved.

**4. Past Issues & Projects**

- a. Three clubhouse deadbolt keys and fire suppression closet keys were given to Eric C., Eric F., and Mary by Jim.
- b. All lights on the side of Amy's Walk have been fixed.

**5. Future Issues & Projects**

- a. In light of the two pending insurance claims, we are going to put the decision to look at new insurance providers on hold until that is settled. After settled, we may look at confirming the quotes from both providers.

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**Current Action Items:**

#	Action	Responsible
1	The city of Auburn Hills will no longer be mowing the lawn at the entrance. Rochester Hills will be responsible for that in the spring. Jim to notify them of such.	Jim
2	Install a sign for community event notifications. Quote is \$2,465. Motion to approve by Mary, Lucia seconded. All agreed. The design and physical placement was discussed but not finalized by the board.	All
3	Purchased (26) building signs for a little over the budgeted cost. Will be installed in early spring.	Jim
4	Eric C. drafted a letter to be sent to FS to inform them of the fire suppression process. He needs to update it to indicate that the board members cannot turn off the water as originally thought. Message will be sent out at the beginning of the winter season to all residents and new residents that move in during the winter months.	Eric C.
5	Building 9 electrical panel needs to be replaced in full. Electrical will have to be shut off for approx. 8 hours. Quoted at \$2,167, project is moving forward, contractor is Q-Electric. Waiting on parts before it can be completed.	Jim
6	Reviewed the quote for rehab on building 10 from Joe's Quality and Ramsey Built Construction and previously discussed getting additional quotes from other contractors before deciding. Several others have declined bidding. Joe's reduced his price by \$5K to remain competitive. Quotes were \$47,615 for Joe's and Ramsey for \$45,804. Eric C. motioned to accept Joe's quote, Eric F. seconded, all approved. We want the work to start ASAP.	Jim
7	Green America tore up the lawn on the end house on Forester Blvd. Eric to get a quote for the replacement of this and provide to Jim to bill Green America.	Eric F.
8	Bob to look into getting a venue for the next annual meeting.	Bob
9	Entrance sign design proposed and will be looked at more seriously in 2019. Will spend the next several months agreeing on a design and location.	

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**8. Report of Officers:**

**President:**

- Kathy has resigned as VP, will fill at the next annual meeting.
- Other items depicted above.

**Vice President:**

- VACANT

**Secretary:**

- Reviewed outstanding action items from past meetings and updated above accordingly.

**Treasurer:**

- Renewed a CD from Flagstar. Eric C., Eric F., and Mary are signers.
- Another CD matures in April, will look at a better rate when possible.
- Spent a little more in January than planned but it may be due to the timing of the snow bills.
- The two insurance repairs we had for water damage are in queue, awaiting the insurance adjustor to provide a quote. Need to pay \$10K for the deductibles.

**Report of Committees:**

**Design Review Committee (Eric C, Mike, Eric F, & Mary)**

Approved three new houses and plan layouts (lots 11, 42, and 43).

**Building & Grounds Review Committee (Lucia & Mary):**

None.

**Communications Committee (Bob, & Mary):**

None

**Management Report (Jim Dafoe, AML):**

See Executive Minutes for details

**9. Miscellaneous:**

Meeting adjourned 7:02pm. Next meeting will be Tuesday, March 13 at 6:00pm in the clubhouse.