

**Forester Square @ Auburn Village
HOA Board of Directors Meeting Minutes
Oct 10, 2017**

1. Call to Order

President, Eric Cionka, called the meeting to order at 6:02pm.

2. Roll Call

President: Eric Cionka

Vice President: Kathy Giffels (absent)

Treasurer: Eric Fornasiero

Secretary: Mary Isrow

Director: Lucia Gordon-Swims

Director: Bob Waltenspiel

Director: Mike Vanhorn

AMI: Jim Dafoe

3. Approval of Meeting Minutes

Eric Cionka made the motion to approve the September 6, 2017 general session minutes which was seconded by Mary and the board approved.

4. Past Issues & Projects

- a. Brad the Handyman repaired/installed chicken wire on building 6 and 8.
- b. The satellite dish has been removed from the building on Amy's walk and put on a pole next to the building.

5. Future Issues & Projects

- a. Eric Cionka made the motion to approve the following projects for the 2018 budget. Mary seconded the motion and the rest of the board approved:
 - a. Two retaining walls - \$100K
 - b. Jotham building rehab - \$45K
 - c. Landscaping/Flowers - \$15K
- b. Agreed to hold off on the parking lot addition, estimated cost is \$25K

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6. Current Action Items:

#	Action	Responsible
1	Reviewing the budget and expenditure trends more thoroughly before proposing final budget. Meeting planned for Oct 24.	Eric F. Mary
2	Investigate whether the HOA is responsible for repainting and/or replacing garage doors.	Jim
3	The city of Auburn Hills will no longer be mowing the lawn at the entrance. Rochester Hills will be responsible for that in the spring. Jim to notify them of such.	Jim
4	The caps on the stairs of Building 18 need to be painted. Jim to inform Joe's Quality.	Jim
5	Brad needs to repair the outside of the clubhouse where the dish was removed.	Jim
6	Christmas lights to be installed November 1	Jim
7	Need to replace the two chairs in the clubhouse living room area. We agreed on a budget of \$400 for the two chairs. All members present voted 'yes' on this purchase.	Eric C.
8	There is a loose step in front of the Forester Square building that needs to be replaced. Eric C. sent the request to Jim. This must be fixed ASAP as it's a safety risk.	Jim
9	There are several lights out in the community. Eric C. sent a note to Jim, Jim to address.	Jim
10	We are going to change clubhouse deadbolt so that it cannot be locked in the open position for folks to enter without a key fob. It will be on a lock and only board members will have the key.	Jim

8. Report of Officers:

President:

- Many topics addressed, most are reflected in the above action items.

Vice President:

- Not present

Secretary:

- Reviewed financials from 2017. Discussed the approach for planning the budget in 2018.

Treasurer:

- Reviewed financials from 2017. Discussed the approach for planning the budget in 2018.

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9. Report of Committees:

Design Review Committee (Eric C, Mike, Eric F, & Mary)

None

Building & Grounds Review Committee (Lucia & Mary):

None

Communications Committee (Kathy, Bob, & Mary):

None

Management Report (Jim Dafoe, AML):

See Executive Minutes for details

10. Miscellaneous:

Meeting adjourned 7:08pm. Next meeting will be Tuesday, November 14 at 6:00pm in the clubhouse.